

# President's Letter

May 18, 2022



Susan MacDonald  
MD, CCFP PC FCFP

## Call for Expressions of Interest: Chair, NLMA Board of Directors

Dear Colleagues,

The current Chair of the NLMA Board of Directors will complete their term following the AGM in June. Expressions of interest are now being accepted for the one-year term, renewable annually by the Board, to a maximum of three years. The Chair is an ex-officio position appointed by the board. The Chair presides over meetings of the Board of Directors, supports good governance and effective decision-making, but does not vote on issues before the Board.

**The start date is July 1, 2022.** All eligible members are invited to submit expressions of interest for the position ahead of the deadline of **5:00 p.m. Wednesday, June 1.**

### Responsibilities

- Presides over Board meetings in a manner that encourages participation and information sharing while moving the board toward timely closure and prudent decision-making. Rather than intervening or guiding the Board on the substance of an issue, which is the role of the President, the Chair intervenes and guides the Board on processes that allow for a clear decision to be reached.
- Provides advice to the Board on the governance process, in support of efficient and effective decision-making.
- Provides input to the CEO and President on the setting of agendas for the Board.
- Through collaboration and information exchange with the CEO and Board of Directors, maintains an informed understanding of emerging issues and alternative courses of action.
- Sets a high standard for board conduct by modeling, articulating and upholding rules of conduct set out in Board bylaws and policies.
- Provides advice to the Board, when necessary, in instances involving conflict-of-interest, confidentiality and other board policies.
- Provides for an effective, objective Board self-evaluation process and supports implementation of recommendations for improvement. Seeks feedback on his or her performance as chairperson.
- Acts as Speaker for the NLMA AGM.
- If the Board Chair is unavailable for a meeting, the President-Elect will chair or, if unavailable, the Past-President will assume the responsibility.

### Competencies and Expectations

- Past service in a leadership position on the board or other committee of the NLMA.
- Demonstrated leadership and involvement in the medical community.
- Respected by board members, the CEO and key stakeholders.
- Ability to effectively lead the board in dealing with difficult issues.
- Willing and able to commit time to leadership of the organization.
- Ability to communicate, listen and seek others' input.

### Eligibility

- Be a practising NLMA member in good standing with the NLMA and CPSNL;
- Provide a written statement outlining their reasons for joining the Board;
- Submit a copy of their CV; and,
- Commit to annually attend approximately five rotating Board meetings at sites around the province as well as related committee meetings (by teleconference or in person)

---

## Term

- One-year term, renewable annually by the Board, to a maximum of three years.
- Whenever the Board discusses the role of the Chair, the Chair will recuse him or herself from the meeting for the duration of the discussion.

## Remuneration

- Honoraria paid at established NLMA rates.

Please submit your CV and statement of interest, as well as relevant experience, to the NLMA Governance Committee by completing this form: <https://nlmaforms.formstack.com/forms/eoi>

Sincerely,



Susan MacDonald  
President



**Newfoundland &  
Labrador Medical  
Association**  
164 MacDonald Dr.  
St. John's, NL  
A1A 4B3  
(709) 726-7424  
Or 1-800-563-2003  
Fax: (709) 726-7525  
[www.nlma.nl.ca](http://www.nlma.nl.ca)  
[president@nlma.nl.ca](mailto:president@nlma.nl.ca)

---