



Eastern Health

MEMORANDUM

TO: FAMILY PRACTICE CLINICIANS AND SPECIALISTS

FROM: Julie Larouz – Regional Director Medical Imaging Program
Dr. Angela Pickles – Clinical Chief Medical Imaging Program

DATE: FEBRUARY 18, 2021

RE: **MEDICAL IMAGING OUTPATIENT REQUISITIONS (Request for MI exams)**

All incoming Medical Imaging (CT, MRI, NM, X-ray, and Ultrasound) requisitions must have ALL necessary relevant clinical information so that these examinations can be prioritized appropriately. This includes requests for non-urgent and urgent examinations.

During this current COVID level V, in order to ensure those patients requiring diagnostic imaging are dealt with appropriately a triage coding system is being used to categorize each patient requisition. When the radiology department begins the process of rebooking non-emergency cases, outpatients that require higher priority can be arranged in a more expedited appropriate fashion.

ALL NEW INCOMING REQUISITIONS

- 1) Essential information is required and includes the following:
 - a. Acute or progressive symptoms
 - b. Duration of symptoms
 - c. Red flag symptoms
 - d. Other rationale for urgency, i.e., flank pain with deteriorating renal function.
- 2) Requisitions will be assigned a priority code by a Radiologist based on the provided clinical history.
- 3) For example, requesting a CT examination for “headache” or “hematuria” or ultrasound for “pelvic pain” will require further information otherwise the exam will be given a less urgent designation even if the urgent box has been ticked. Provided information such as red flag symptoms, acute or progressive symptoms will allow proper categorization.

All requests must be typewritten or clearly legible.

Reaching out to speak with a radiologist directly about any imaging request is also welcome. Thank you for your understanding and cooperation.

Medical Imaging Program, Eastern Health

